

# EASI Feedback Checklist



**Feedback recipient:**

**Date:**

**Time:**

**Note:** The order of the points below is simply a suggestion. The order can be changed as necessary. The important aspects are that all the points are covered in the course of the dialogue, and that the respondent is helped by the cohesive structure in the things that are said. In other words, do not jump randomly around in the content, e.g., between explanations of the EASI model and safe-keeping of the test results.

## Introduction

|  |   |
|--|---|
|  | ✓ |
| "How did you find completing the profile?"   |   |
| Certified user   |   |
| Dialogue tool — no right and wrong positions   |   |
| Inform the person about his/her rights under the applicable ethical guidelines and legislation |   |

## Presentation of EASI

|   |  |
|---|--|
| EASI describes behaviour and motivation at work   |  |
| Quick review of the four types  |  |
| Explain the way the scores are shown in all the graphs accurately and intelligibly to the respondent. |  |
| "Do you have any questions before we start?"  |  |

## Describe the results

|   |  |
|---|--|
| Describe the respondent's primary Behavioural Style and/or Motivational Style |  |
| Ask about how the described results are expressed at work                     |  |
| Ask about the need for self-improvement, possibilities for taking action etc. |  |

## Conclusion

|  |  |
|--|--|
| "What is your (the respondent's) experience of this dialogue?" |  |
| "What will you (the respondent) do now?"                       |  |

## Notes